SOUTHERN WEST VIRGINIA COMMUNITY AND TECHNICAL COLLEGE
BOARD OF GOVERNORS
SCP-1735.A

On Campus Solicitation Request Form

_____
Date

Name of Organization: _____

Date(s) of Event: _____
(Form must be submitted at least two weeks prior to the event.)

Type of Solicitation (What is proposed and how it will benefit the institution, students, or employees?)

_____

_____

_____

_____

_____

_____

Location of the Event: _____

Has this been cleared with the Director of Campus Operations? ☐ Yes ☐ No

_____
Signature Date

_____ ☐ Approved ☐ Denied
Director of Campus Operations Date

_____ ☐ Approved ☐ Denied
President or President's Designee Date